

## **CITY COMMISSION MINUTES**

**March 10, 2015**

**9:00 A.M.**

The City Commission of the City of Sweetwater, Texas met in regular session on March 10, 2015 at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

**JIM MCKENZIE**, Mayor

**JIM LEE**, Commissioner

**RICKY CASTRO**, Commissioner

**JEROD PEEK**, Mayor Pro-Tem

**LARRY MAY**, Commissioner

**EDWARD BROWN**, City Manager

**PETE SHERIDAN**, City Attorney

**PATTY TORRES**, City Secretary

Staff members present: City Services Director Kirk Harris, Public Works Director Russell Jones, Utilities Director Eddy Campbell, Chief of Police Brian Frieda, and Emergency Services Director Grant Madden.

1. Mayor McKenzie called the meeting to order.
2. Commissioner Lee gave the invocation.
3. Commissioner Castro led the pledge of allegiance.
4. Motion was made by Commissioner May, seconded by Mayor Pro-Tem Peek to approve minutes for the meeting held on February 10, 2015. The motion carried unanimously.
5. Action Items:
  - A. Motion was made by Commissioner Castro, seconded by Mayor Pro-Tem Peek to adopt an ordinance cancelling the May 9, 2015 general election and declaring each unopposed candidate elected to office: Jim McKenzie Mayor, Larry May Commissioner Precinct 1 and Ricky Castro Commissioner Precinct 3. The motion carried unanimously.

**COPY OF ORDINANCE 2015-03 IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 175-178.**

- B. Motion was made by Commissioner Lee, seconded by Mayor Pro-Tem Peek to approve a contract with Cathrine Wilks, Certified Public Accountant, for the performance of an agreed upon procedures

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engagement for the mid-year report as of March 31, 2015. The motion carried unanimously.

**COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 179-181.**

- C. Motion was made by Commissioner Lee, seconded by Commissioner Castro to approve the audit engagement letter with Cathrine Wilks, Certified Public Accountant, to perform the audit for fiscal year end September 30, 2015. The motion carried unanimously.

**COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 182-186.**

- D. City Commission considered requests from First Christian Church and Village Apartments to continue allowing parking on Lakeview Street on west side and not to designate that area as no parking.

Carroll Kearney, representing First Christian Church spoke to the Commission regarding the parking. The church wants members to have access to this parking and does not want to see it prohibited.

Commissioners addressed different solutions such as prohibiting parking, except on Sundays and increasing the painted no parking zone.

Chief Frieda will contact TxDOT officials and will return to the City Manager with possible solutions.

Motion was made by Commissioner May to table the discussion, seconded by Mayor Pro-Tem Peek. The motion carried unanimously.

- E. Motion was made by Mayor Pro-Tem Peek, seconded by Commissioner Lee to adopt an ordinance amending Chapter 29 of the Code of Ordinances entitled "Water and Wastewater" by amending section 29-125 providing for utility and other services payment due date, late fee and disconnect. The motion carried unanimously.

**COPY OF ORDINANCE 2015-04 IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 187-188.**

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- F. Motion was made by Mayor Pro-Tem Peek, seconded by Commissioner Lee to approve first reading of an Ordinance establishing classifications and number of positions for the fire and police departments pursuant to Chapter 143 of the Texas Local Government Code; creating the rank of Fire Lieutenant without an increase in fire department staffing; providing a severability clause; finding and determining that the meetings at which the ordinance is passed are open to the public as required by law; and providing for an effective date. The motion carried unanimously.
- G. Motion was made by Mayor Pro-Tem Peek, seconded by Commissioner Castro to adopt an ordinance amending Chapter 14 of the Code of Ordinances of the City of Sweetwater entitled "Health" by amending section 14-83 entitled "Emergency Medical Service and Transfer Policies" by deleting section 14-83 and substituting a new section 14-83 providing for service policies and transfer policies. The motion carried unanimously.

**COPY OF ORDINANCE 2015-06 IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 189-190.**

- H. Motion was made by Commissioner May, seconded by Commissioner Castro to adopt a Resolution designating City Manager as City's authorized official to apply for a grant for equipment replacement and enhancement project to the Office of the Governor, Criminal Justice Division. The motion carried unanimously.

**COPY OF RESOLUTION IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 191.**

- I. City Commission opened and considered bids on AC10 asphalt and grade 4 crushed rock to be used in 2015 streets seal coating project. Motion was made by Mayor Pro-Tem Peek, seconded by Commissioner Lee to accept staff recommendations of low bids:

AC-10 asphalt – Heartland Asphalt Materials @ \$2.41 per gallon F.O.B. Sweetwater

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Grade 4 crushed rock – Vulcan Materials @ \$33.90 per ton F.O.B. Sweetwater

The motion carried unanimously.

6. City Manager's Report.

- A. City Staff working on budget packets for the 2015-2016 budget.
- B. Atmos Energy has filed for rate increase under the rider RRM – Rate Review Mechanism tariff. This will be reviewed through the Atmos Steering Committee of Cities.
- C. The City of Sweetwater has earned a 2015 Platinum Leadership Circle Award presented by the Texas Comptroller of Public Accounts for financial transparency.
- D. Attended Nolan County Commission meeting on February 23, 2015 and discussed need for repairs on Pioneer Museum building jointly owned by City and Nolan County. County Commissioners agreed that work was necessary and agreed to allow City to receive bids and City to take lead in managing repairs.
- E. Taste of Sweetwater will be held Monday, April 13, 2015 at the Nolan County Coliseum Annex.
- F. Sales tax collections for February 2015 are 10.89% higher than same period last year and are 7.62% higher than same fiscal 5 month period last year.

7. Public Input.

None.

8. Commissioner Lee made a motion, seconded by Commissioner Castro to adjourn. There being no further business, the meeting adjourned at 9:30 a.m. The motion carried unanimously.

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Jim McKenzie, Mayor

**ATTEST:**

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Patty Torres, City Secretary

Persons signing register: Carroll Kearney, Jim Clements, and Pat Coyle.