

CITY COMMISSION MINUTES

July 12, 2011

9:00 A.M.

The City Commission of the City of Sweetwater, Texas met in regular session on July 12, 2011 at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

GREG WORTHAM, Mayor

JIM MCKENZIE, Commissioner

JEROD PEEK, Commissioner

RICKY CASTRO, Mayor Pro-Tem

LARRY MAY, Commissioner

EDWARD BROWN, City Manger

PETE SHERIDAN, City Attorney

CAROLYN LAWRENCE, City Secretary

Staff members present: Public Works Director Ray Adames, Chief of Police Jim Kelley, Utilities Director Eddy Campbell, City Services Director, Kirk Harris.

1. Mayor Wortham called the meeting to order.
2. Chris Rodriquez, minister of Highland Heights Methodist Church gave the invocation.
3. Mayor Wortham led the pledge of allegiance.
4. Motion was made by Commissioner May, seconded by Commissioner McKenzie to approve minutes for the meeting held on June 14, 2011. The motion carried unanimously.
5. Action Items:
 - A. City Commission received the proposed 2011-2012 Budget Draft for review and discussion.
 - B. Motion was made by Commissioner Peek, seconded by Mayor Pro-Tem Castro to approve the Investment Report for the quarter ended June 30, 2011. The motion carried unanimously.

COPY OF REPORT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XII PAGE 212.

- C. Motion was made by Commissioner May, seconded by Commissioner McKenzie to enter into an agreement with Tommy Morris Agency to represent City as Broker of Record and to evaluate competitive sealed proposals. The motion carried unanimously.

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- D. Commissioner Peek made a motion, seconded by Mayor Pro-Tem Castro to authorize staff to receive competitive sealed proposals on Self Insured Group Health, Dental, Life Insurance Employee Benefit to be considered at August 9, 2011 meeting. The motion carried unanimously.

- E. Motion was made by Commissioner McKenzie, seconded by Mayor Pro-Tem Castro to approve Sweetwater Enterprise for Economic Development (SEED) 2011-2012 Budget with the stipulation that should the Commission approve a 3.3% cost of living raise for City employees, SEED staff would be included as well as approved by the SEED Board. The motion carried unanimously.

COPY OF BUDGET IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XII PAGES 213-218.

- F. Motion was made by Commissioner Peek, seconded by Commissioner McKenzie to authorize staff to go out for bids for Bank Depository Contracts for City and SEED. The motion carried unanimously.

- G. City Commissioners heard a report from John Voller with the engineering firm Enprotech/Hibbs & Todd regarding inspections of water storage facilities. Mr. Voller reported that the City needs to address the replacement of the elevated 750,000 gallon storage tank originally built in 1930. Considerations include the estimated cost of \$1.7 million dollars and time frame of less than three years. Additionally, repairs are needed on three other units. The City owns nine total water storage facilities.

- H. Motion was made by Commissioner McKenzie, seconded by Commissioner May to adopt a resolution authorizing City staff, through the City Manager, to submit an application for a TCEQ/WCTCOG pass-through grant to obtain a brush chipper for the refuse division in the FY 2012 grant cycle. The motion carried unanimously.

COPY OF RESOLUTION IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XII PAGE 219.

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- I. Motion was made by Commissioner May, seconded by Commissioner Peek to approve an ordinance authorizing the issuance of the City's Combination Tax and Revenue Refunding Bonds; appointing a representative of the City and delegating to the representative certain matters with respect to the sale of the Bonds; establishing parameters for the approval of such delegated matters; approving the form of an Escrow Agreement and Paying Agent/Registrar Agreement; providing for the pledge of funds for the payment of the Bonds; and enacting other provisions relating to the issuance and sale of the Bonds. Brian Grubbs with Southwest Securities presented the ordinance. The motion carried unanimously.
- J. Motion was made by Commissioner McKenzie, seconded by Mayor Pro-Tem Castro to adopt a Resolution Adopting Criteria for use in the 2011 Redistricting Process, and Providing for Related Matters. The motion carried unanimously. City Manager, Eddie Brown asked the Commission to appoint representatives from their respective districts to serve on a citizen committee to be ratified at the July 26 meeting.

COPY OF RESOLUTION IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XII PAGES 220-223.

- K. Motion was made by Commissioner Peek, seconded by Commissioner McKenzie to adopt a Resolution Establishing Guidelines for Persons Submitting Specific Redistricting Proposals during the 2011 Redistricting Process; and Providing for Related Matters. The motion carried unanimously.

COPY OF RESOLUTION IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XII PAGES 224-227.

- L. Commissioner McKenzie made a motion, seconded by Mayor Pro-Tem Castro to lease the pens and barn on the sewer farm to Rodney Kinsey for a 90 day period beginning August 11, 2011 and ending November 8,

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2011 for \$750 solely for storage of farm equipment. The motion passed 4-1 with Commissioner Peek voting against.

- M. Motion was made by Commissioner Peek, seconded by Commissioner McKenzie to enter into Executive Session pursuant to the provision of 551.072 of the Texas Government Code to deliberate regarding the purchase, sale and /or lease of real property. The motion carried unanimously.
 - N. Motion was made by Commissioner May, seconded by Commissioner McKenzie to enter into Regular Session. The motion carried unanimously.
 - O. Commission considered any action necessary from the Executive Session. See item L above.
6. City Manager's Report.
- A. Sales tax revenues continue are up 8% year to date; up 34% for July 2011.
 - B. John Howard, Fixed Based Operator, at Avenger Field Airport has optioned to exercise the first of two 5 year extensions to his original lease contract, effective August 15, 2011 to August 14, 2016.
 - C. We are continuing to make progress on maintenance of dams, weed eating, brush clearing and mowing with help from the prison work camp.
 - D. Our next meeting will be July 26, 2011 to propose the tax rate and to schedule public hearings.
 - E. We will schedule several August meetings to comply with Truth-in-Taxation Laws.
 - F. Mayor and Commissioners should consider nomination of two SEED Board members at a future meeting for a three year term beginning October 1, 2011 for the positions currently held by John Jay and Bill Johnson.

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- G. TML Annual Conference is October 11-14, 2011 in Houston. Those planning to attend should let Kelli Ferguson know.
- 7. Public Input.
 - None.
- 8. Commissioner May made a motion, seconded by Commissioner McKenzie to adjourn. There being no further business the meeting adjourned at 10:15 a.m. The motion carried unanimously.

Gregory Wortham, Mayor

ATTEST:

Carolyn Lawrence, City Secretary

Persons signing register: John D. Voller, Jim Clements, Kerry McDonald, Ken Becker, and Jacque McCoy.