

## **CITY COMMISSION MINUTES**

**March 8, 2011**

**9:00 A.M.**

The City Commission of the City of Sweetwater, Texas met in regular session on March 8, 2011 at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

**GREG WORTHAM**, Mayor  
**JIM MCKENZIE**, Mayor Pro-Tem  
**JEROD PEEK**, Commissioner  
**RICKY CASTRO**, Commissioner

**LARRY MAY**, Commissioner  
**EDWARD BROWN**, City Manger  
**PETE SHERIDAN**, City Attorney  
**CAROLYN LAWRENCE**, City Secretary

Staff members present: City Services Director Kirk Harris, Public Works Director Ray Adames, Emergency Services Director Grant Madden, Chief of Police Jim Kelley.

1. Mayor Wortham called the meeting to order.
2. Eric Von Atzigen, minister of Emmanuel Fellowship Church gave the invocation.
3. Mayor Wortham led the pledge of allegiance.
4. Motion was made by Commissioner Peek, seconded by Mayor Pro Tem McKenzie to approve minutes for the meeting held on February 8, 2011. The motion carried unanimously.
5. Action Items:
  - A. Motion was made by Commissioner May, seconded by Commissioner Castro to approve the contract with Cathrine Wilks, Certified Public Accountant, for the performance of an agreed upon procedures for the mid-year report as of March 31, 2011. The motion carried unanimously.

**COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XI PAGES 741-743.**

- B. Motion was made by Mayor Pro Tem McKenzie, seconded by Commissioner Castro to approve the audit engagement letter with Cathrine Wilks, Certified Public Accountant, to perform the audit for fiscal year ended September 30, 2011. The motion carried unanimously.

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**COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XI PAGES 744-748.**

C. Motion was made by Commissioner May, seconded by Commissioner Peek to accept staff recommendations on bids for AC5 asphalt and crushed 4 rock to be used in 2011 streets seal coating project. The motion carried unanimously.

**COPY OF BID SHEET IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XI PAGE 749.**

D. Motion was made by Commissioner Peek, seconded by Commissioner May to approve the City Employee Policy Manual as revised March 2011. The motion carried unanimously.

E. Motion was made by Commissioner Castro, seconded by Mayor Pro Tem McKenzie to enter into Executive Session pursuant to the provision of 551.071 of the Texas Government Code to consult with City Attorney regarding pending or threatened litigation and 551.072 to deliberate regarding purchase and/or lease of real property. The motion carried unanimously.

F. Motion was made by Commissioner Castro, seconded by Mayor Pro Tem McKenzie to enter into Regular Session. The motion carried unanimously.

G. No action was necessary from the Executive Session.

6. City Manager's Report.

A. City Staff working on budget packets for the 2011-2012 budget.

B. February sales tax remittance from the State of Texas continues to be up – 13% from the prior year which represents December sales. Year-to-date sales taxes are up 16% or \$142, 980.

C. Hotel/Motel occupancy tax collections are up 33% for the quarter ended December 31, 2010 or \$31,905.

D. Census results indicate our population dropped from 11,415 in 2000 to 10,906 in 2010.

E. March 24, 2011 TML Region 6 meeting will be held in Sweetwater. Mayor Wortham is the President of the Region.

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- F. The dam inspections for Oak Creek Lake, Lake Sweetwater and Lake Trammell were completed by Enprotec, Hibbs & Todd Engineers.
7. Public Input.
- None.
8. Commissioner Peek made a motion, seconded by Mayor Pro Tem McKenzie to adjourn. There being no further business the meeting adjourned at 10:30 a.m. The motion carried unanimously.

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Gregory Wortham, Mayor

**ATTEST:**

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Carolyn Lawrence, City Secretary

Persons signing register: Jim Clements.