

CITY COMMISSION MINUTES

March 11, 2014

9:00 A.M.

The City Commission of the City of Sweetwater, Texas met in regular session on March 11, 2014 at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

GREG WORTHAM, Mayor

RICKY CASTRO, Commissioner

JIM MCKENZIE, Mayor Pro-Tem

JEROD PEEK, Commissioner

LARRY MAY, Commissioner

EDWARD BROWN, City Manager

PETE SHERIDAN, City Attorney

PATTY TORRES, City Secretary

Staff members present: City Services Director Kirk Harris, Public Works Director Russell Jones, Utilities Director Eddy Campbell, and Chief of Police Brian Frieda.

1. Mayor Wortham called the meeting to order.
2. Jeremy Thompson, minister of Pentecostal Church of Jesus Christ gave the invocation.
3. Mayor Wortham led the pledge of allegiance.
4. Motion was made by Commissioner Peek, seconded by Mayor Pro-Tem McKenzie to approve minutes for the meeting held on February 11, 2014. The motion carried unanimously.
5. Action Items:
 - A. Motion was made by Commissioner May, seconded by Mayor Pro-Tem McKenzie to approve the contract with Cathrine Wilks, Certified Public Accountant, for the performance of an agreed upon procedures engagement for the mid-year report as of March 31, 2014. The motion carried unanimously.

COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 6-10.
 - B. Motion was made by Mayor Pro-Tem McKenzie, seconded by Commissioner Castro to approve the audit engagement letter with

CITY COMMISSION MINUTES

MARCH 11, 2014

Cathrine Wilks, Certified Public Accountant, to perform the audit for fiscal year end September 30, 2014. The motion carried unanimously.

COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 11-13.

- C. City Commission opened and considered bids for the Union Pacific Railroad right of way waterline and relocation project. John Voller, of Enprotec/Hibbs & Todd was present to open and explain the bids. After reviewing the bids, and upon his recommendation the motion was made by Mayor Pro-Tem McKenzie, seconded by Commissioner Peek to accept the bid from Whitewater Construction in the amount of \$999,027.

COPY OF BID SHEET IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 14.

- D. Motion was made by Commissioner Peek, seconded by Commissioner May to accept low bids from ALON for AC10 asphalt and from Vulcan Materials for grade 4 crushed rock to be used in 2014 streets seal coating project. The motion carried unanimously.

COPY OF BID SHEET IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 15.

- E. Motion was made by Mayor Pro-Tem McKenzie, seconded by Commissioner May to authorize staff to purchase three pickup trucks through the Texas Buy Board as follows:

Code Enforcement – ½ ton 4 door crew cab pickup

Source of Supply – ¾ ton extended cab 4 WD pickup

Purification Plant – ½ ton extended cab 4 WD pickup

The motion carried unanimously.

- F. Motion was made by Commissioner Peek, seconded by Commissioner May to authorize staff to purchase one tractor with batwing mower through the Texas Buy Board. The motion carried unanimously.

- G. Motion was made by Commissioner Peek, seconded by Mayor Pro-Tem McKenzie to authorize staff to purchase a used 5 yard dump truck (under \$50,000). The motion carried unanimously.

CITY COMMISSION MINUTES

March 11, 2014

- H. Motion was made by Commissioner May, seconded by Commissioner Peek to appoint election judges and alternate judges as follows: Precinct 2 – Ada Belle Clark and Rhea Hendrix, Precinct 4 – Ann McCarthy and Paul McCarthy and Early Voting Ballot Board – Darlene Walker. The motion carried unanimously.
- I. Motion was made by Mayor Pro-Tem McKenzie, seconded by Commissioner Castro to approve a County Mutual Aid Agreement for Nolan County Texas. The motion carried unanimously.

COPY OF AGREEMENT IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 16-25.

- J. Motion was made by Commissioner Peek, seconded by Commissioner Castro to approve a request from the Nolan County Coliseum Board to change the name of a portion of 17th Street and Jack Hazard Drive located within Newman Park beginning at FM 419, passing by the front of the Coliseum and terminating at Cypress Street to "Coliseum Drive." The motion carried unanimously.

COPY OF ORDINANCE NO. 2014-02 IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 26.

- K. Motion was made by Commissioner Peek, seconded by Mayor Pro-Tem McKenzie to authorize City staff to advertise for bids on City-owned lots located at 112 and 114 Tom Green Street. The motion carried unanimously.
- L. Motion was made by Commissioner Castro, seconded by Mayor Pro-Tem McKenzie to direct staff to initiate annexation proceedings for approximately 400 acres, more or less, out of Block 22, Section 36, T & P Railway Surveys, located in the City of Sweetwater's extraterritorial jurisdiction. Such annexation proceeding to include the offering of a development agreement for 232.29 acres in accordance with section 43.035 of the Texas Local Government Code for having been appraised for ad valorem tax purposes as land for agriculture or wildlife management use under Subchapter C or D, Chapter 23, Tax Code, or as

CITY COMMISSION MINUTES

MARCH 11, 2014

timber land under Subchapter E of that chapter; and the development of a service plan for the area. The motion carried unanimously.

- M. Motion was made by Commissioner Peek, seconded by Mayor Pro-Tem McKenzie to approve change order #1 in the amount of \$54,560.52 for the Hunter Well Field Project. The change is a result of an increase in the size of piping due to relocation of drilling sites and a decrease in the cost of well depths since drilling did not reach estimated depths. The motion carried unanimously.

6. City Manager's Report.

- A. City Staff working on budget packets for the 2014-2015 budget.
- B. Atmos Energy has filed for rate increase under the rider RRM – Rate Review Mechanism tariff. This will be reviewed through the Atmos Steering Committee of Cities.
- C. City Staff will conduct a table top exercise for the three Dam Emergency Action Plans on March 25, 2014 as required every 5 years by statute.
- D. City has joined a group of cities to monitor the transition of water and sewer economic regulation from the TCEQ to the Public Utilities Commission (PUC).
- E. Taste of Sweetwater will be held Monday, April 14, 2014 at the Nolan County Coliseum Annex.
- F. Staff has submitted an application to Texas Water Development Board for 2015 cycle funding under the Drinking Water State Revolving Fund.
- G. Staff has submitted an application to Texas Water Development Board for 2014 cycle funding under the Drinking Water State Revolving Fund.
- H. The inspections for Oak Creek Lake, Lake Sweetwater and Lake Trammell dams were completed by Enprotec, Hibbs & Todd Engineers.

7. Public Input.

None.

CITY COMMISSION MINUTES

March 11, 2014

8. Commissioner Peek made a motion, seconded by Commissioner Castro to adjourn. There being no further business the meeting adjourned at 9:55 a.m. The motion carried unanimously.

Gregory Wortham, Mayor

ATTEST:

Patty Torres, City Secretary

Persons signing register: Ray Keene