

CITY COMMISSION MINUTES

December 12, 2017

9:00 A.M.

The City Commission of the City of Sweetwater, Texas met on December 12, 2017 at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

JIM MCKENZIE, Mayor

JEROD PEEK, Mayor Pro Tem

JIM LEE, Commissioner

LARRY MAY, Commissioner

DAVID A. VELA, City Manager

PETE SHERIDAN, City Attorney

PATTY TORRES, City Secretary

ABSENT: Ricky Castro, Commissioner

Staff Members present: City Services Director Kirk Harris, Public Works Director Russell Jones, Fire Chief Grant Madden, Utilities Director Eddy Campbell, Chief of Police Brian Frieda, Director of Administrative Services, Lisa Adames, SNAP Director Tonya Challis and IT Director Zach Adames.

1. Mayor McKenzie called the meeting to order.
2. Loran Rule with Emmanuel Fellowship gave the invocation.
3. Commissioner May led the Pledge of Allegiance and the Texas Flag.
4. Motion was made by Commissioner May, seconded by Commissioner Lee, to approve the minutes for the meeting held on November 14, 2017. The motion carried unanimously.
5. Action Items
 - A. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to approve second and final reading of an Ordinance amending Chapter 19, Section 151, entitled "Parking Prohibited Over Parts of Designated Streets" by amending the Hailey Street and Highway 20 Frontage Road/NE Georgia Provisions. Commissioner Lee asked about memo on curbs and gutters. Mr. Vela said TxDOT will be doing some curb and gutter work in that area (I-20) in the spring. Brian Frieda, Chief of Police addressed additional concerns made by Commissioner May. The motion carried unanimously.

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COPY OF ORDINANCE IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIV PAGE 1001.

AN ORDINANCE AMENDING CHAPTER 19, SECTION 151, ENTITLED "PARKING PROHIBITED OVER PARTS OF DESIGNATED STREETS" BY AMENDING THE HAILEY STREET AND HIGHWAY 20 PROVISIONS.

- B. Motion was made by Commissioner May, seconded by Mayor Pro Tem Peek to approve Resolution to designate authorized signators for the 2017 Texas Community Development Block Grant Program Contract 7217451. The motion carried unanimously.

COPY OF RESOLUTION IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIV PAGE 1002.

A RESOLUTION BY THE DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7217451.

- C. Motion was made by Commissioner May, seconded by Commissioner Lee to approve Resolution adopting required Community Development Block Grant Civil Rights policies. The motion carried unanimously.

COPY OF RESOLUTION IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIV PAGES 1003 - 1015.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SWEETWATER, TEXAS, THAT THE CITY SWEETWATER ADOPTS THE FOLLOWING:

- 1. CITIZEN PARTICIPATION PLAN AND GRIEVANCE PROCEDURES**
- 2. SECTION 3 POLICY**
- 3. EXCESSIVE FORCE POLICY**
- 4. SECTION 504 POLICY AND GRIEVANCE PROCEDURES**
- 5. CODE OF CONDUCT POLICY AND;**
- 6. FAIR HOUSING POLICY.**

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- D. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to approve the Engineering Services Agreement with Eht for the City's 2017 Community Development Block Grant Water Improvements grant. Commissioner May asked how long would the plans take and Commissioner Lee asked how old were the pipes. John Voller, with eHT said construction would be finished by summer 2018 and the pipes were from 1929. The motion carried unanimously.
- E. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to approve contract renewal with Melody's Southwest Consortium for the random drug and alcohol testing services. Commissioner May asked how is random decided. Lisa Adames, Director of Administrative Services said Melody's Southwest Consortium picks names to be tested. The motion carried unanimously.

COPY OF CONTRACT IN FULL IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIV PAGES 1016 - 1017.

- F. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to approve reappointment of Larry Ludlum as Civil Service Commissioner, term to begin January 1, 2018 and expire January 1, 2020. The motion carried unanimously.
 - G. Motion was made by Commissioner May to table the Second Extension of Industrial District Contract between United States Gypsum Company and the City of Sweetwater, seconded by Commissioner May. The motion carried unanimously.
- 6. City Manager's Report
 - A. City Charter Workshop – December 19, 2017, 9:00 a.m.
 - B. Elevated Storage Tank Update
 - C. Municipal Flag Project
 - 7. Public Input. None
 - 8. Commissioner Lee made a motion, seconded by Commissioner May to adjourn. There being no further business, the meeting adjourned at 9:30 a.m. The motion carried unanimously.

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Jim McKenzie, Mayor

ATTEST:

Patty Torres, City Secretary

Persons signing register: Loran Rule, Gary Smith and John Voller