

CITY COMMISSION MINUTES

September 12, 2017

9:00 A.M.

The City Commission of the City of Sweetwater, Texas met in regular session on September 12, 2017 at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

JIM MCKENZIE, Mayor

JIM LEE, Commissioner

RICKY CASTRO, Commissioner

LARRY MAY, Commissioner

DAVID A. VELA, City Manager

PETE SHERIDAN, City Attorney

PATTY TORRES, City Secretary

Absent: Jerod Peek, Mayor Pro-Tem

Staff Members present: City Services Director Kirk Harris, Public Works Director Russell Jones, Emergency Services Director Grant Madden, Utilities Director Eddy Campbell, Chief of Police Brian Frieda, Director of Administrative Services, Lisa Adames, SNAP Director Tonya Challis and IT Director Zach Adames.

1. Mayor McKenzie called the meeting to order.
2. Carter Edmondson from Bethel Assembly gave the invocation.
3. Commissioner Castro led the pledge of allegiance.
4. Presentation was made by Chief Grant Madden and Chief Brian Frieda – Hurricane Harvey Deployments.
5. Motion was made by Commissioner May, seconded by Commissioner Lee to approve the minutes for meetings held on August 11, 2017 and August 15, 2017 and the August 8, 2017 minutes as amended by Commissioner May to reflect his statement in opposition to the Municipal Development District proposition. The motion carried unanimously.
6. Action Items
 - A. Motion was made by Commissioner May, seconded by Commissioner Castro to accept low bids meeting specifications for fuel, oil and lubrication products and hot mix cold lay asphalt for 2017-2018. The motion carried unanimously.

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United Oil and Grease was awarded bids for unleaded and diesel fuel.

United Oil and Grease was awarded bid for 15W 40 Wt. Rotella.

Western Marketing was awarded for oils and lubrication 30Wt., 5W20 Wt. Synthetic, 5W 30 Wt. Synthetic, 10W 30 Wt.

Vulcan Materials was awarded bid for hot mix cold lay asphalt.

COPY OF BID SHEETS ARE LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 901-903.

- B. Motion was made by Commissioner May, seconded by Commissioner Lee to enter into a public hearing on the on the Budget for 2017-2018. The motion carried unanimously.

There were no public comments.

Motion was made by Commissioner Castro, seconded by Commissioner Lee to close public hearing and enter into regular session. The motion carried unanimously.

Motion was made by Commissioner May, seconded by Commissioner Castro to approve first reading of an Ordinance to adopt the 2017-2018 Budget. The motion carried unanimously.

- C. Motion was made by Commissioner Lee, seconded by Commissioner Castro to consider first reading of the Appropriations Ordinance for the 2017 – 2018 Budget. The motion carried unanimously.
- D. Motion was made by Commissioner May, seconded by Commissioner Lee to approve the First Reading of Ordinance Amending the 2016 - 2017 Budget. The motion carried unanimously.
- E. Motion was made by Commissioner Castro, seconded by Commissioner Lee to enter into a public hearing on the proposed tax rate of \$0.497423 per \$100 valuation for Tax Year 2017. The motion carried unanimously.

There were no public comments.

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Motion was made by Commissioner May, seconded by Commissioner Lee to close public hearing and enter into regular session. The motion carried unanimously. No action was necessary from the public hearing.

- F. Motion was made by Commissioner May, seconded by Commissioner Castro to adopt Resolution approving the Investment Policy for Fiscal Year 2018. The motion carried unanimously.

A RESOLUTION APPROVING THE CITY OF SWEETWATER INVESTMENT POLICY FOR FISCAL YEAR 2018.

COPY OF RESOLUTION IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 905-917.

- G. Motion was made by Commissioner Lee, seconded by Commissioner Castro to approve the Financial Policy for Fiscal Year 2018. The motion carried unanimously.

COPY OF FINANCIAL POLICY IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 918-940.

- H. Motion was made by Commissioner May, seconded by Commissioner Castro to approve the Central Rate Schedule for the 2017-2018 Budget. The motion carried unanimously.

CONFIRMING AND RATIFYING THE CENTRAL RATE SCHEDULE FOR THE VARIOUS FEES, LICENSES, PERMITS AND RATES CHARGED BY THE CITY OF SWEETWATER, TEXAS, FOR THE FISCAL YEAR 2018 AND ADOPTING SUCH CENTRAL RATE SCHEDULE.

COPY OF RESOLUTION IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 941-969.

- I. Motion was made by Commissioner May, seconded by Commissioner Lee to approve the fiscal year end 2018 Budget for Sweetwater Enterprise for Economic Development (SEED) as passed by the Board of Directors at their August 2017 meeting. The motion carried unanimously.

COPY OF BUDGET IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 970-974.

- J. Appointments and Reappointments to the following Boards and Commissions:

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- a. Motion was made by Commissioner Castro, seconded by Commissioner Lee to approve Terry Bennett, Gil Cherry and Keith Brock, as alternate whose terms expire September 30, 2017, as members of the Board of Adjustments. New terms would expire September 30, 2019. The motion carried unanimously.
 - b. Motion was made by Commissioner Castro, seconded by Commissioner Lee to approve appointment of Kerry Baker with term beginning October 1, 2017 and the reappointments of Laila Sheridan and Charles Hamlin, whose terms expire September 30, 2017, as members of the Planning and Zoning Commission. New terms would expire September 30, 2019. The motion carried unanimously.
 - c. Mayor McKenzie nominated Gil Cherry to replace David Welch, whose term expired. Motion was made by Commissioner Lee, seconded by Commissioner Castro to appoint Gil Cherry and reappoint Kirby Andrews, for a three year term beginning October 1, 2017, as members of the Sweetwater Enterprise for Economic Development (SEED). The motion carried unanimously.
- K. Motion was made by Commissioner Lee, seconded by Commissioner May to approve use of remaining Texas Water Development Board project funding for additional water system improvements that have been identified and recommended. Sage Diller with Enprotec / Hibbs & Todd made presentation. Commissioner Lee and Commissioner May asked questions regarding future planning regarding water lines in the City. The motion carried unanimously.
7. City Manager's Report.
 - A. Upcoming City Commission Meetings
 - B. Certificate for Achievement for Excellence in Financial Reporting
 - C. Elevated Storage Tank Update
 - D. Water Line Project Update
 8. Public Input. None

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9. Commissioner Castro made a motion, seconded by Commissioner May to adjourn. There being no further business, the meeting adjourned at 9:55 a.m. The motion carried unanimously.

Jim McKenzie, Mayor

ATTEST:

Patty Torres, City Secretary

Persons signing register: Sage Diller and John Voller