

CITY COMMISSION MINUTES

September 13, 2016

9:00 A.M.

The City Commission of the City of Sweetwater, Texas met in regular session on September 13, 2016, at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

JIM MCKENZIE, Mayor

LARRY MAY, Commissioner

JEROD PEEK, Mayor Pro-Tem

JIM LEE, Commissioner

PETER SHERIDAN, City Attorney

DAVID A. VELA, City Manager

PATTY TORRES, City Secretary

Absent: RICKY CASTRO, Commissioner

Staff Members present: City Services Director Kirk Harris, Public Works Director Russell Jones, Emergency Services Director Grant Madden, Utilities Director Eddy Campbell, Human Resource Director Lisa Adames and SNAP Director Tonya Challis.

1. Mayor McKenzie called the meeting to order.
2. Commissioner May gave the invocation.
3. Mayor Pro Tem Peek led the pledge of allegiance.
4. Motion was made by Commissioner Lee, seconded by Commissioner May to approve minutes for the meeting held on August 9, 2016. The motion carried unanimously.
5. Action Items:
 - A. Motion was made by Commissioner Peek, seconded by Commissioner Lee to accept low bids meeting specifications for fuel, oil and lubrication products and hot mix cold lay asphalt for 2016-2017. The motion carried unanimously.

Johnson Oil was awarded bids for unleaded and diesel fuel.

Western Marketing was awarded for oils and lubrication 30Wt., 5W20 Wt. Synthetic, 5W 30 Wt. Synthetic, 10W 30 Wt., and 15W 40 Wt. Rotella.

Vulcan Materials was awarded bid for hot mix cold lay asphalt.

COPY OF BID SHEETS ARE LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 624-626.

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- B. Motion was made by Commissioner May, seconded by Mayor Pro Tem Peek to accept low bids on the replacement of the 750,000 Gallon Elevated Storage Tank located at 806 W. Arizona.

Landmark Structures was recommended by Engineer Jon Voller. Landmark Structures was awarded bid on replacement of the 750,000 Gallon Elevated Storage Tank located at 806 W. Arizona.

COPY OF BID SHEETS ARE LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 627.

- C. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to authorize staff to advertise to receive sealed proposals for membrane replacement equipment at the WTP that will be funded by the TWDB, with bids to be opened on October 11, 2016. Recommendation award to be considered by the Commission at a special call City Commission meeting on October 18, 2016.
- D. City Commission opened and considered bids for the acquisition of lease hold interest in twenty-four (24) Oak Creek Lake Lots and seven (7) Lake Sweetwater Lots.

The following bids were received:

Oak Creek Lake Lot 439, 14 0D – 410 As Hendry: \$1,950 from Todd Smith

Oak Creek Lake Lot 488, 152 D 10 S B Flinn: \$2,505 from Clovis Campbell

Lake Sweetwater Lot 090 Section 71: \$2,200 from Barbra Mick
\$1,950 from Todd Smith

Lake Sweetwater Lot 188 Section 70: \$2,600 from Jeff Gilbert

Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to award lots to highest bidder. The motion carried unanimously.

COPY OF BID SHEETS ARE LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 628-631.

- E. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to enter into a public hearing on the Proposed Budget for 2016-2017. The motion carried unanimously. There were no public comments.

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Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to close public hearing and enter into regular session. The motion carried unanimously. No action was necessary from the public hearing.

Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to approve first reading of an Ordinance to adopt the 2016-2017 Budget. This year's proposed Budget does not raise more property taxes than last year's Budget. The motion carried unanimously.

- F. Motion was made by Commissioner May, seconded by Commissioner Lee to consider first reading of the Appropriations Ordinance for the 2016-2017 Budget. The motion carried unanimously.
- G. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to consider first reading of an Ordinance Amending the 2015-2016 Budget. The motion carried unanimously.
- H. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to enter into a public hearing on the proposed tax rate of \$.48 (48 cents) per \$100 valuation for Tax Year 2016. Motion carried unanimously.

There were no public comments.

Motion was made by Commissioner May, seconded by Commissioner Lee to close public hearing and enter into regular session. Motion carried unanimously. No action was necessary from the public hearing.

- I. Motion was made by Commissioner May, seconded by Commissioner Lee to adopt a Resolution approving the Investment Policy for Fiscal Year 2017. The motion carried unanimously.

A RESOLUTION APPROVING THE CITY OF SWEETWATER INVESTMENT POLICY FOR FISCAL YEAR 2017.

COPY OF RESOLUTION IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIII PAGES 630-645.

- J. Motion was made by Commissioner May, seconded by Mayor Pro Tem Peek to approve the Financial Policy for Fiscal Year 2017. The motion carried unanimously.

COPY OF FINANCIAL POLICY IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIII PAGES 646-667.

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- K. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to approve the Central Rate Schedule for the 2016-2017 Budget. The motion carried unanimously.

A RESOLUTION CONFIRMING AND RATIFYING THE CENTRAL RATE SCHEDULE FOR THE VARIOUS FEES, LICENSES, PERMITS AND RATES CHARGED BY THE CITY OF SWEETWATER, TEXAS, FOR THE FISCAL YEAR 2017 AND ADOPTING SUCH CENTRAL RATE SCHEDULE.

COPY OF RESOLUTION IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIII PAGES 668-695.

- L. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to approve the fiscal year end 2017 Budget for Sweetwater Enterprise for Economic Development (SEED) as passed by the Board of Directors at their August 2016 meeting. The motion carried unanimously.

COPY OF BUDGET IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIII PAGES 696-702.

- M. Appointments and Reappointments to the following Boards and Commissions:
- a. Motion was made by Commissioner Lee, seconded by Commissioner May to approve reappointments of L.B. Taylor, Terry Blankenship, Joe Martlett and John McPherson as alternate, whose terms expire September 30, 2016, as members of the Board of Adjustments. The motion carried unanimously.
 - b. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to approve reappointments of Lloyd Harris, Domingo Castillo and JoAnn French as alternate, whose terms expire September 30, 2016, as members of the Planning and Zoning Commission. The motion carried unanimously.
 - c. Commissioner May nominated Carolyn Lawrence to replace Art Mayberry, whose term expired. Motion was made by Commissioner May, seconded by Mayor Pro Tem Peek to appoint Carolyn Lawrence and reappoint Billy Whisenant, for a three year term beginning October 1, 2016, as members of the Sweetwater Enterprise for Economic Development (SEED). The motion carried unanimously.

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- d. Motion was made by Commissioner May, seconded by Commissioner Lee to appoint Dianne Trent as City appointee, term to expire September 1, 2018, to the Pioneer City County Museum Board.

- N. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to adopt a Resolution supporting the Texas Department of Transportation process for conducting a public meeting on September 13, 2016, in Sweetwater, Texas, and identifying roadway improvement opportunities for Interstate 20, with the change in language, stating that the City Commissioners prefer two-way access roads. The motion carried unanimously.

**COPY OF RESOLUTION IS LOCATED IN ORDINANCE AND
CONTRACT BOOK XIII PAGES 703-704.**

- 6. City Manager's Report.
 - A. City Commission meetings are scheduled for September 20 and September 27, 2016.
 - B. The Certificate for Achievement for Excellence in Financial Reporting for the City of Sweetwater has been awarded to Patty Torres, City Comptroller.

- 7. Public Input. None

- 8. Commissioner Lee made a motion, seconded by Mayor Pro Tem Peek to adjourn. There being no further business the meeting adjourned at 9:55 a.m. The motion carried unanimously.

Jim McKenzie, Mayor

ATTEST:

Patty Torres, City Secretary

Persons signing register: Gabriel Isigoyn, Tom Rees, Larissa Place, Clovis Campbell, Scott Morgan, Leah Andrews and Matt Evans