

## **CITY COMMISSION MINUTES**

**June 7, 2016**

**9:00 A.M.**

The City Commission of the City of Sweetwater, Texas met in regular session on June 7, 2016 at 9:00 a.m. in the City Commission Room of the City Hall, 200 E. 4<sup>th</sup> Street, with the following members present:

**JIM MCKENZIE**, Mayor

**JEROD PEEK**, Mayor Pro-Tem

**LARRY MAY**, Commissioner

**Ricky Castro**, Commissioner

**JIM LEE**, Commissioner

**Pete Sheridan**, City Attorney

**KIRK HARRIS**, Interim City Manager

**PATTY TORRES**, City Secretary

Staff members present: Public Works Director Russell Jones, Utilities Director Eddy Campbell and Human Resource Director Lisa Adames.

1. Mayor McKenzie called the meeting to order at 9:00 a.m.
2. Commissioner May gave the invocation.
3. Mayor Pro Tem Peek led the pledge of allegiance.
4. Motion was made by Commissioner May, seconded by Commissioner Lee to approve the minutes for the meetings held on May 10, 2016; May 24, 2016; and June 2, 2016.
5. Action Items:
  - A. Commission heard from Andrew Friedman, with SAMCO Capital Markets Inc., regarding the terms and expected timetable for issuance of the TWDB low interest rate bonds to fund water system improvements. Bonds will be 20 year Certificate of Obligations callable after 10 years. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to adopt the Resolution Directing Publication of Notice of Intention to Issue Combination Tax and Surplus Revenue Certificates of Obligation. The motion carried unanimously.

**COPY OF RESOLUTION IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 498-502.**

- B. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to give written notice of intention to terminate the Interlocal Cooperation Contract between the City of Sweetwater and Nolan County regarding the collection and distribution of the Hotel-Motel Occupancy Tax, dated June 14, 1994. The motion carried unanimously.
- C. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to give written notice of intention to terminate the contract between the City of Sweetwater

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and the Sweetwater Chamber of Commerce regarding the collection and distribution of the Hotel-Motel Occupancy Tax, dated June 14, 1994. The motion carried unanimously.

- D. Commission considered several plans revising the allocation of the Hotel-Motel Occupancy Tax to Nolan County for the Nolan County Coliseum maintenance and operations. Motion was made by Commissioner May, seconded by Commissioner Lee to execute a contract between the City of Sweetwater and Nolan County, beginning October 1, 2016 allocating to Nolan County 44.5% of the tax the first year and 44% of the tax the second year and thereafter. The motion carried unanimously. A second motion by Mayor Pro Tem Peek was made for the contract to require the said entity to submit an annual financial statement to the City. Motion was seconded by Commissioner Lee and carried unanimously.
- E. Commission considered several plans revising the allocation of the Hotel-Motel Occupancy Tax to the Sweetwater Chamber of Commerce. Motion was made by Commissioner May, seconded by Commissioner Lee to execute a contract between the City of Sweetwater and the Sweetwater Chamber of Commerce (The Chamber), beginning October 1, 2016 allocating to The Chamber 51.5% of the tax the first year and 51% of the tax the second year and thereafter. The motion carried unanimously. A second motion by Mayor Pro Tem Peek was made for the contract to require the said entity to submit an annual financial statement to the City. Motion was seconded by Commissioner Lee and carried unanimously.
- F. Commission considered several plans revising the allocation of the Hotel-Motel Occupancy Tax to City-County Pioneer Museum. Motion was made by Commissioner May, seconded by Commissioner Lee to execute a contract between the City of Sweetwater and the City-County Pioneer Museum, beginning October 1, 2016 allocating to the City-County Pioneer Museum 4% of the tax the first year and 5% of the tax the second year and thereafter and to continue the \$7,500 payment from the City's general fund. The motion carried unanimously. A second motion by Mayor Pro Tem Peek was made for the contract to require the said entity to submit an annual financial statement to the City. Motion was seconded by Commissioner Lee and carried unanimously.
- G. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner May to approve a plat designated as the Fairfield Addition to the City of Sweetwater consisting of 2.636 acres of land out of Section 50, Block 22, T&P Ry. Co. Surveys, Sweetwater, Nolan County Texas. Said tracts being located at 514 N.W. Georgia Avenue. The motion carried unanimously.
- H. Motion was made by Commissioner May, to authorize staff to advertise for bids on seven (7) of the eight (8) Sweetwater Lake lot leases available and twenty four (24)

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available Oak Creek Lake lot leases for lease hold interest in said lots. Sweetwater Lake Lot #175 was excluded from bid process because it was adjacent to bait shop. A minimum bid of \$600 plus \$600 annual lease and a \$750 transfer fee to be included with cashier's check payable to the City of Sweetwater is required. Successful bidder will enter into Sweetwater Lake and Oak Creek Lake lot lease agreement and abide by all terms of said lease. Motion was seconded by Commissioner Lee and carried unanimously.

6. City Manager's Report

- A. The Texas Parks and Wildlife Department stocked 50,809 Florida largemouth bass on 5/25/2016 in Oak Creek Lake.
- B. The City received the Distinguished Budget Presentation Award for the Fiscal Year beginning October 1, 2015 from the Government Finance Officers Association.
- C. Installation of a new Automated Utility collections Kiosk at City Hall will begin late June. This Kiosk will replace the old drive thru window. The automated window will allow customers to look up and pay their bill with cash, checks, debit and credit cards. Also, there will be a pay by phone extension to the Kiosk.

7. Public Input

Jerry Byrd thanked the City Commissioners on behalf of the City-County Pioneer Museum. Brook Schroeder asked questions regarding bidding on lake lots.

8. Commissioner Lee made a motion, seconded by Commissioner Castro to adjourn. There being no further business the meeting adjourned at 9:28 a.m. The motion carried unanimously.

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Jim McKenzie, Mayor

**ATTEST:**

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Patty Torres, City Secretary

Persons signing register:  
Jordan Solis, Jerry Byrd, Brook Schroeder, Adam Friedman