

**CITY COMMISSION MINUTES**  
**December 13, 2016**  
**9:00 A.M.**

The City Commission of the City of Sweetwater, Texas met in regular session on December 13, 2016, at 9:00 a.m. in the City Commission Room at City Hall, 200 E. Fourth Street with the following members present:

**JIM MCKENZIE**, Mayor  
**LARRY MAY**, Commissioner  
**JEROD PEEK**, Mayor Pro-Tem  
**JIM LEE**, Commissioner

**RICKY CASTRO**, Commissioner  
**PETER SHERIDAN**, City Attorney  
**DAVID A. VELA**, City Manager  
**PATTY TORRES**, City Secretary

Staff Members present: City Services Director Kirk Harris, Public Works Director Russell Jones, Emergency Services Director Grant Madden, Utilities Director Eddy Campbell, Chief of Police Brian Frieda, Human Resource Director Lisa Adames and SNAP Director Tonya Challis.

1. Mayor McKenzie called the meeting to order.
2. Commissioner Jim Lee gave the invocation.
3. Commissioner Castro led the pledge of allegiance.

Mayor McKenzie read Proclamation to Sweetwater Varsity Football Team and Coach Shane Mobley.

4. Motion was made by Commissioner May, seconded by Mayor Pro Tem Peek to approve minutes for the meeting held on November 8, 2016. The motion carried unanimously.
5. Action Items:
  - A. City Commission opened bids for the installation of recently procured membrane replacement equipment at the Water Treatment Plant funded by the Texas Water Development Board.

John Voller, Enprotec/Hibbs & Todd Engineer, recommended to conditionally award only the Base Bid to Dowtech Specialty Contractors, Inc. at this time.

Motion was made by Commissioner May, seconded by Mayor Pro Tem Peek to conditionally award Dowtech Specialty Contractors, Inc. the Base Bid construction contract based upon Enprotec/Hibbs & Todd Engineer, John Voller's, letter of recommendation and concurrence by the Texas Water Development Board. The motion carried unanimously.

**COPY OF BID SHEETS ARE LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGES 764 - 765.**

- B. City Commission opened bids for five (5) pickup trucks. Russell Jones, Public Works Director, recommended to accept Caldwell Country Ford's lowest bids for the following:

½ Ton 4 door 4WD Pickup  
½ Ton 4 door 4WD Pickup  
½ Ton 4 door Pickup  
½ Ton Ext. Cab Pickup  
½ Ton Reg. Cab Pickup

Motion was made by Commissioner Castro, seconded by Mayor Pro Tem Peek to award lowest bids to Caldwell Country Ford's. The motion carried unanimously.

**COPY OF BID SHEETS ARE LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 766.**

- C. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Castro to approve authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for Community Development Funds which, will be used to replace old deteriorating water lines in the project area. The Motion carried unanimously.

**A RESOLUTION OF THE CITY OF SWEETWATER TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**COPY OF RESOLUTION IN FULL IS LOCATED IN THE ORDINANCE AND CONTRACT BOOK XIII PAGE 768.**

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- D. Motion was made by Commissioner May, seconded by Commissioner Lee to approve financial assistance from the Texas Department of Transportation (TxDOT) for Game Fencing at Avenger Field Airport; naming TxDOT as the City's agent; and directing the City Manager to execute all contracts and agreements on behalf of the City for such improvements. The motion carried unanimously.

**THE CITY OF SWEETWATER HEREBY DIRECTS DAVID A. VELA, CITY MANAGER TO EXECUTE ON BEHALF OF THE CITY OF SWEETWATER, AT THE APPROPRIATE TIME, AND WITH THE APPROPRIATE AUTHORIZATIONS FROM THIS GOVERNING BODY, ALL CONTRACTS AND AGREEMENTS WITH THE STATE OF TEXAS, REPRESENTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION, AND SUCH OTHER PARTIES AS SHALL BE NECESSARY AND APPROPRIATE FOR THE IMPLEMENTATION OF THE IMPROVEMENTS TO AVENGER FIELD AIRPORT.**

**COPY OF RESOLUTION IN FULL IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIII PAGE 767.**

- E. Motion was made by Commissioner Lee, seconded by Mayor Pro Tem Peek to approve renewal with Melody's Southwest Consortium for random drug and alcohol testing services. The motion carried unanimously.

**COPY OF CONTRACT IN FULL IS LOCATED IN ORDINANCE AND CONTRACT BOOK XIII PAGES 769 - 770.**

- F. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Lee to reappoint Lloyd Harris as Civil Service Commissioner, term to expire January 1, 2019. The motion carried unanimously.
- G. Motion was made by Commissioner May, seconded by Commissioner Lee to appoint Mayor McKenzie, Mayor Pro Tem Peek, City Manager David Vela, Public Works Director Russell Jones, Ken Becker, Leah Andrews, Grant Cherry, Donna Boatright, Kenny Maxwell and Richard Fergeson to the Parks Planning Advisory Committee. The motion carried unanimously.
- H. Presenter for presentation on lease of police vehicles was not present. Presentation will be moved to next meeting.
- I. Motion was made by Mayor Pro Tem Peek and seconded by Commissioner Lee to adopt City's Vision, Mission and Values Statements. The motion carried unanimously.

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**MISSION STATEMENT – WE LEAD WITH TRUST AND RESPECT TO PROVIDE A VIBRANT, SECURE COMMUNITY FOR ALL.**

**VISION – WE PROVIDE EXCELLENT QUALITY SERVICES TO MEET THE NEEDS OF THE COMMUNITY, AND TAKE PRIDE IN OUR TEAMWORK TO IMPROVE THE QUALITY OF LIFE FOR EVERYONE.**

**VALUES – PROFESSIONALISM, INTEGRITY, CONTINUOUS IMPROVEMENT AND TEAMWORK**

6. City Manager's Report.
  - A. Update on elevated storage tank project
  - B. Joint meeting of City Commission and SEED Board of Directors
  - C. Parks Planning Kickoff – Postponing till after State Football game and holidays.
7. Public Input.

None.
8. Motion was made by Mayor Pro Tem Peek, seconded by Commissioner Castro to adjourn. There being no further business, the meeting adjourned at 9:42 a.m.

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Jim McKenzie, Mayor

**ATTEST:**

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Patty Torres, City Secretary

Persons signing register: Donna Alston, Ken Becker, Leah Andrews, Grant Cherry  
Kristy Tyra, and Kathy Smartt